

BOARD OF PUBLIC WORKS AND SAFETY

MARCH 4<sup>th</sup>, 2010

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Mayor Charles Henderson called the meeting to order at 8:40 a.m.

PRESENT: Board Members Mayor Charles Henderson, and Kevin Hoover; Deputy Clerk Kathie Fritz; City Attorney Shawna Koons; City Engineer and Director of the Department of Community Development Services Mark Richards.

Mr. Hoover moved to accept the regular minutes of February 18<sup>th</sup>, 2010 as presented. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

Director of Community Development Services and City Engineer Mark Richards reviewed the following recommendations of Paul Peoni Engineering Division of the Department of Community Development Services:

**Replat of Lots 3 & 4, Lieland Subdivision (West Main Street @ Monticello Drive)**

- 1) Accept the sidewalks in the public right-of-way, the street improvements in the public right-of-way, the erosion control and the perimeter monuments at the Replat of Lots 3 & 4, Lieland Subdivision.
- 2) Accept Certificate of Deposit # 2576876009 from National City Bank in the amount of \$1,334.00 to act as a three (3) year maintenance guarantee for the sidewalks in the public right-of-way, the street improvements in the public right-of-way, the erosion control and the perimeter monuments at the Replat of Lots 3 & 4, Lieland Subdivision.
- 3) Release Certificate of Deposit #1981302211 from National City Bank in the amount of \$6,700.00 for the installation of the sidewalks in the public right-of-way, the street improvements in the public right-of-way, the erosion control and the perimeter monuments at the Replat of Lots 3 & 4, Lieland Subdivision.

There has been a final field inspection by Kevin Riddle of the engineering division and all infrastructure improvements appear to have been satisfactorily installed per the design plans. All inspection and testing fees are in order. The amount of the three (3) year maintenance guarantee is correct. At this time the engineering division recommends that the Board make the motions stated above.

Moved by Mr. Hoover. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**Nuisance Complaints**

None.

**Audience**

Todd Petty, Fleet Maintenance, presented a list of vehicles that are out of service and need to go to auction. City Attorney Shawna Koons stated that the Information Technology Department and the Police Department had presented a list of the items to the Board at the February 4<sup>th</sup> 2010 meeting and the Board requested time to review the items. Mayor Charles Henderson stated that he believed he spoke with Board Member Thom Hord and he did not have any issues with the items. Mr. Hoover moved to approve placement of the listed vehicles from the Police Department for auction, subject to the City Attorney's approval, and authorize the Mayor to sign on the Board's behalf. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

Mr. Hoover moved to approve placement of the list of items from the Information Technology Department and the Police Department for auction, subject to the City Attorney's approval, and authorize the Mayor to sign on the Board's behalf. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**City Attorney Status of Tasks**

City Attorney Shawna Koons confirmed that everyone received the Memorandum of Status of Tasks and asked if there were any questions.

**City Engineer**

Director of Community Development Services and City Engineer Mark Richards reviewed the following status of task items:

**Tuscany Village Section I** – Beazer Homes has provided plans and the estimate for performance guarantees for installation of the subsurface drain to be installed to alleviate drainage problems at Tuscany Village. The performance guarantee amount for Dirt Work and Storm Sewer is \$42,476.00, and the amount for Erosion Control is \$12,071.40. The performance guarantees will be submitted to the engineering division with those amounts.

Mr. Hoover moved to accept the performance guarantees described above, conditionally upon final review of the guarantees by the Law Department and the engineering division. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**SR 135 INDOT Project** – INDOT will be taking bids in April 2010 for widening/upgrading SR 135 between Stones Crossing Road (700N) and Curry Road (850N). The project requires relocation of a sanitary sewer crossing of SR 135 near Demaree Road at City cost. INDOT will include this work in their construction contract but will invoice the City in the amount of \$55,245.00. A Highway Utility Agreement for this work must be executed within 45 days after INDOT awards the construction contract. The City Attorney and the Sanitation Field Superintendent have both reviewed the agreement.

Mr. Hoover moved to approve the Highway Utility Agreement between INDOT and the City of Greenwood, and to authorize the Mayor to sign the agreement on the Board's behalf. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**Traffic Signal Replacement** – The Board approved a contract with A&F Engineering at the February 4 meeting for preparation of bid specifications to replace traffic signals under a Department of Energy (DOE) grant. CDS was unable to finalize negotiations due to misunderstanding of the scope of work on the part of the consultant. CDS met with American Structurepoint to discuss their quote for the work and has negotiated a cost-not-to-exceed agreement in the amount of \$10,000.00. Because this is a change in consultant and amount (\$3,780) from that which was approved on February 4<sup>th</sup>, approval to make this change is requested.

Mr. Hoover moved to authorize staff to draft a contract between American Structurepoint and the City for "Preparation of Bid Specifications and Inspection for Traffic Signal Replacement" with a cost-not-to-exceed amount of \$10,000.00, and authorize the Mayor to sign on the Board's behalf. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**Western Regional Interceptor** – The City of Indianapolis has approved the sanitary sewer connection point at Wicker Road for the Western Regional Interceptor. Burgess & Niple has prepared a proposal to provide design services for the segment of the gravity sewer main from the connection point to the Marion/Johnson County line. The length of this project is estimated at 3,100 feet. Cost for the design work is \$50,400, including engineering cost for easement preparation and land acquisition, but excluding right-of-way cost. The preliminary engineering estimate for construction of this phase of work is \$2,242,670.85.

Mr. Hoover moved to direct staff to draft a letter to Burgess & Niple authorizing only completion of design work set out in their proposal dated March 2, 2010, with no further additions or amendments unless approved by the Mayor, and authorize the Mayor to sign

on the Board's behalf. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**Schneider Engineering** – Schneider Engineering has submitted a cost estimate to provide assistance with preparing documents to change the functional classification of certain local streets, thus making them eligible for Federal Aid. Local streets are considered "off-system", so any improvement or reconstruction work done is ineligible for federal funding; this includes Surface Transportation Funds (STP) for reconstruction of roads and bridges, Highway Safety Improvement Program for work where there is a documented safety deficiency, Congestion Management and Air Quality projects that improve traffic flow, American Reinvestment & Recovery Act (Stimulus) projects, and others. A number of local streets are identified in the Comprehensive Plan updated in 2007 for which improvements are planned. Schneider has proposed to prepare and submit documents that will change the functional classification of Stop 18 Road, Combs Road, Apryl Drive, Pushville Road, Sheek Road, Cutsinger Road, Curry Road, Demaree Road, and the Honey Creek Road/Yorktown Road/Meadowview Drive. Cost of the work is estimated at \$1,200 and would result in projects on those roadways being eligible for federal funding.

Mr. Hoover moved to authorize staff to draft a contract with Schneider Engineering authorizing preparation and submission of documents to request that FHWA change the functional classification of local streets listed above, and authorize the Mayor to sign on the Board's behalf. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**Closure of RR Grade Crossing** – INDOT's Rail Office manages a program that makes grant funds available to Local Public Agencies (LPA's) who wish to improve the safety of street crossings at rail lines by closing the crossing. The City currently has one crossing that merits consideration of closing, Academy Street at the Louisville & Indiana line. Funding level is based upon a safety rating from the Federal Railroad Administration; for this crossing the funding level would be \$30,000 and does not require a local match. The application process appears to be fairly simple, and can be completed by staff in a very short time. If funds are granted, work will have to be completed within 12 months of the grant.

Mr. Hoover moved to authorize staff to pursue grant funds for closure of the Academy Street crossing at the Louisville & Indiana rail line, and to proceed with securing all approvals necessary to complete the street closure. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**Corporate South Campus** – Funding is available through Duke Energy and the Indiana Economic Development Corporation for engineering work necessary to allow certain construction projects to reach "shovel ready" status. Banning Engineering has submitted a proposal to perform survey work, a site master plan, and application assistance for a 170 acre project near Worthsville Road and Emerson Avenue. The development is expected to include a multi-modal rail facility to support economic development along the east-west corridor planned on Worthsville Road. Total project cost is estimated at \$37,300 with local match at \$7,300, Duke Energy grant at \$20,000, and IEDC grant at \$10,000. The application for the IEDC grant is due April 16, 2010, so it will be critical to execute a contract as soon as possible to meet the deadline. Source of funds for the local match will have to be designated.

Mr. Hoover moved to authorize staff to draft a contract with Banning Engineering for the work outlined above, and authorize the Mayor to sign on the Board's behalf. Mayor Charles Henderson directed Norm Gabehart, Director of Operations, to meet with the Clerk Treasurer to discuss the funding. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**

**Human Resources**

None.

**Director of Operations**

None.

**Clerk Treasurer**

None.

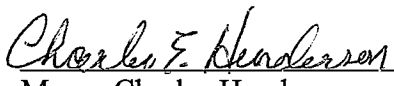
**Claims**

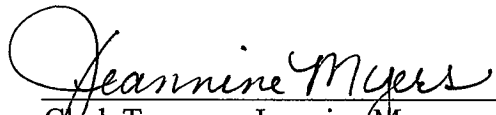
Mr. Hoover moved to accept and approve the claims as presented through March 4<sup>th</sup>, 2010 subject to further review and approval by a member of the Board. Second by Mayor Charles Henderson. **Vote: Ayes. Motion carries.**


**Mayor**

Mayor Charles Henderson stated that the Mayor's Prayer Breakfast is Saturday March 8<sup>th</sup> 2010 at 8:00 a.m. at Jonathon Byrd's.

With no further business, the meeting adjourned at 9:04 p.m.

  
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Mayor Charles Henderson

  
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Clerk Treasurer Jeannine Myers

  
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Deputy Clerk Kathie Fritz